

TICEL BIO PARK LIMITED

TARAMANI ROAD, CHENNAI - 600 113

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PROMOTIONAL AREA BOOKING FORM

Program Date:

From: _____ AM / PM

To: _____ AM / PM

Booked by (Company Name) : _____

Company Address: _____

Nature of Event : _____

Contact Name: _____

Contact Number: _____ Email Address _____

Charges: Area Charges Rs: _____

Electricity Rs. _____

GST @ 18% Rs. _____

Total Charge Rs. _____

Payment Details:

For Office Use Only

(Please see overleaf for Tariff & Terms and Conditions)

Rental Charges:

Area	Occupant Organisations	Non - Occupant Organisations
Promotional Area	· Half-a-day : Rs.4,000/- (12 noon to 7 pm)	· Half-a-day: Rs. 7,000/- (12 noon to 7 pm)
	· Full Day : Rs. 8,000/- (9 am to 7 pm) Plus Applicable Tax	· Full Day : Rs. 10,000/- (9 am to 7 pm) Plus Applicable Tax

Cancellation / Postponement Charges for all:

Advance Cancellation/ Postponement of Program (No. of days prior to the date of the program)	Cancellation / Postponement Charges
7 Days	No Charges
6-3 Days	25%
2 Days	50%
1 Day or less than 1 day	100% (no refund)

Other Terms & Conditions:

Promotional Area: Area outside the Food Court or at open space where majority of the crowd having access.

Stalls are allowed only at the Promotional Area and not inside the lobby in any other floor.

Full day is maximum use of 10 hours and half Half-a-day is maximum use of 7 hours only (For non-occupants minimum half a day).

ADDITIONAL Charges payable by users where function area hire is more than 10 hours will be charged on Pro-rata basis. All fixed rates must be paid in advance. Until payment is received, no booking will be confirmed.

Payment should be made either by Cash / Demand draft – payable in favour of “TICEL Bio Park Ltd.” – Payable at Chennai. Power, AC charges and additional Facility charges (if any) must be settled immediately to the concerned authorities.

No improper use of any facility and no commercial activity is permitted. No banners, signs or objects of any sort may be fixed into walls or ceilings. Any damage, however caused, will be repaid / repaired at the cost of the Hirer.

TICEL Bio Park Ltd., reserves the right to reject any booking application at their absolute discretion.

In Promotion area only 4 Persons will be allowed and distribution of pamphlets is restricted to the stall area only. Electrical Load details requirements to be intimated during booking time itself.

Postponement of program will be treated on par with cancellation.

Please note this Booking does not guarantee any confirmed parking.

For TICEL Bio Park Limited
Name / Designation

Signature:

For _____
Name / Designation

Signature: